

TUESDAY, DECEMBER 27, 2022
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, December 27, 2022, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from December 20, 2022, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

In the Matter of
Appropriations Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for APPROPRIATIONS:

\$650.00 – 112.2092.5102 – Salary – Teays Valley SRD - Sheriff

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

In the Matter of
Transfer and Reappropriations Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for TRANSFER AND REAPPROPRIATION:

\$100.00 – 101.2013.5203 – Court Services - Sheriff
TO

101.2013.5212 – PERS LE – Court Services – Sheriff

\$200.00 – 101.2013.5203 – Insurance – Court Services – Sheriff
TO

101.2013.5102 – Salary – Court Services – Sheriff

\$10,000.00 – 101.2010.5203 – Insurance – Road Patrol – Sheriff
TO

101.2010.5102 – Salary – Road Patrol – Sheriff

\$22.92 – 101.1101.5102 – Salary – Commissioners
TO

101.1101.5202 – Medicare – Commissioners

\$0.09 – 1101.1101.5102 – Salary – Commissioners
TO

101.1101.5210 – PERS – Elected Officials – Commissioners

\$16.24 – 1101.1145.5102 – Salary – Recorder
TO

101.1145.5201 – PERS – Recorder

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**\$102.54 – 101.1210.5102 – Salary – Common Pleas
TO
101.1210.5201 – PERS – Common Pleas**

**\$19.75 – 225.2054.5102 – Salary – DYS Probation
TO
225.2054.5201 – PERS – DYS Probation**

**\$1382.80 – 234.2064.5203 – Insurance – Federal VOCA
TO
234.2064.5102 – Salary – Federal VOCA**

**\$186.62 – 234.2064.5203 – Insurance – Federal VOCA
TO
234.2064.5201 – PERS – Federal VOCA**

**\$325.20 – 249.2035.5201 – PERS – EMA
TO
249.2035.5102 – Salary – EMA**

**\$118.65 – 260.1150.5201 – PERS – Real Estate Assessment
TO
260.1150.5102 – Salary – Real Estate Assessment**

**\$99.53 – 503.6916.5402 – Contract Repairs – Darby Sewer Expenses
TO
503.6916.5102 – Salary – Darby Sewer Expenses**

**\$13.75 – 503.6916.5402 – Contract Repairs – Darby Sewer Expenses
TO
503.6916.5201 – PERS – Darby Sewer Expenses**

**\$42.00 – 656.6083.5102 – Salary – RPHF Solid Waste
TO
656.6083.5201 – PERS – RPHF Solid Waste**

**\$296.00 – 903.1109.5203 – Insurance – GIS
TO
903.1109.5102 – Salary – GIS**

**\$37.04 – 903.1109.5203 – Insurance – GIS
TO
903.1109.5201 – PERS – GIS**

**\$0.16 – 938.1123.5301 – Supplies – ARPA
TO
938.1123.5202 – Medicare - ARPA**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

**In the Matter of
Blanket Purchase Order Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for BLANKET PURCHASE ORDER:

**\$37,450.00 to 101.2083.5901 – Other Expenses – Sheriff
\$6,000.00 to 103.2041.5901 – Other Expenses – Marine Patrol – Sheriff**

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\$60,018.45 to 110.2052.5901 – Other Expenses – Commissary – Sheriff
\$3,700.00 to 101.1206.5901 – Other Expenses – 4th District Court of Appeals
\$3,000.00 to 901.1212.5901 – Other Expenses – Special Projects – Common Pleas Court
\$5,000.00 to 101.1210.5901 – Other Expenses – Common Pleas Court
\$5,000.00 to 206.5015.5901 – Other Expenses – Job and Family Services
\$135.00 to 207.5020.5901 – Other Expenses – Job and Family Services
\$15,000.00 to 257.5027.5901 – Other Expenses – Job and Family Services

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

In the Matter of
Report Provided by Gary Cameron:

The following is a summary of the report provided by Gary Cameron, EMA Director.

- This week – presentation – Licking County Active Shooter Hoax incident
- Next week Police Chief meeting
- General Information
 - Working with PCSO on fire run cards – contract about to expire.
 - Working with law enforcement and MARCS to create a standardized radio system
 - Working with local retailers on community preparedness
 - Continued reports of cyber-crime/hacking forwarded to IT
- EMA Projects
 - PCSO fiber connection conversion – Site survey complete by engineer
 - Developing a law enforcement mutual aid pact for consideration county-wide. Proposed language submitted to LE.
 - Developing a model for School Safety Plans – LE review complete
 - Review of the County Emergency Operations Plan complete. Received State review documents. Will incorporate feedback from State.
 - Continued effort to train first responders in ICS and NIMS. October and December classes complete.
 - EMA inventory audit – slow progress. Reorganization of EOC garage underway.
 - Submitted paperwork for the Homeland Security grant of \$58,804 to purchase PPE for law enforcement.
- Issues requiring Commissioners Support/Notification: Preparation of new MOU's for EMA dues and outdoor siren maintenance.

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- **Planning Commission: January 10th agenda**
 - Lot split variance request on road frontage – PPG Incinerator
 - Replat – Clark's Lake Shores Subdivision (Lot 9) – Resurvey to add acreage from the existing recreational acreage at the rear of the property. Increasing by .332 acres.
 - Navah Court – New cul-de-sac proposal off of Bell Station Road – give adequate road frontage for a lot split to meet Walnut Township requirements.
 - Rickenbacker Parkway East Extension to Airbase Road.
 - Stonerock Road Subdivision Section 2. Proposal adds 2 new lots to the existing road front subdivision.
- **Outstanding Plats:**
 - Sketch plan for the extension of the Columbus City Sewer south from Ashville Pike, down to the Healy property, which is controlled by VanTrust on State Route 762. Yet to receive a formal submittal.
- **Lot Splits:**
 - Approved 2 lot splits in the last week, 4 open applications currently.
- **CDBG:** No update

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- **Liquor License** – Countrytyme transfer request.

In the Matter of
Report Provided by Ron Custer:

The following is a summary of the report provided by Ron Custer, Dog Warden.

- Mr. Custer reported they had a broken water pipe in the ceiling of the dog shelter over the weekend and Grant Clifton, Maintenance Worker, came out and fixed it.
- Mr. Custer also reported that the appointment schedule to view available shelter dogs is going well and seems to be well received and appreciated by those who have utilized it.

In the Matter of
Resolution of Retirement and Declaring
Deputy James A. Phillips Day In Pickaway County:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-122722-129

WHEREAS, it is the privilege of the Pickaway County Board of Commissioners to recognize occasions and people of outstanding significance and achievements; and,

WHEREAS, Deputy James A. Phillips, Pickaway County Sheriff's Office, has experienced a long, successful career in the law enforcement field; and,

WHEREAS, Deputy James A. Phillips started his journey as a Corrections Officer December 21, 1992 which led him to a lifelong career in corrections; and

WHEREAS, Mr. Phillips has determined that he wishes to retire after 30 years of commendable service; and

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby thanks Deputy James A. Phillips for his years of exemplary service and dedication and congratulates him on his well-earned retirement and wishes him happiness and success in all of his future endeavor and hereby declare:

Thursday, December 29, 2022

As

Deputy James A. Phillips Day

In Pickaway County, Ohio

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

In the Matter of
Report Provided by Robert Adkins, IT Director:

The following is a summary of the report provided by Robert Adkins, IT Director:

- Completed the SIEM (System Information & Event MGMT) migration from Alien Vault to Elastic
- Continued working on the BOE network migration.
- Eric is moving the Booking Department at the Pickaway County Jail to prepare for the upcoming sewer replacement project.

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In the Matter of
Report Provided by April Dengler, County Administrator:

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler provided the ARPA resolution for the approved emergency boiler replacements at the Sheriff's Office.
- Ms. Dengler stated that she would be attending a construction meeting at the Pickaway County Jail on Wednesday at 3:00pm to discuss the upcoming sewer repair project.

In the Matter of
Bill Huhman – Apiary Inspector 2023 contract:

The Ohio Department of Agriculture sent a letter to the Commissioners requesting that they reappoint Bill Huhman as the Pickaway County Apiary Inspector for 2023. Mr. Huhman explained that he is the apiary inspector for Fayette, Ross and Pickaway Counties. His current rate of pay for Ross is \$15.00/hr. He would like an increase to his hourly rate for Pickaway County. His current rate of pay is \$13.78/hr. He informed the Commissioners that he would be asking Fayette County for an hourly rate increase as well. The Commissioners questioned Mr. Huhman on how he notifies beehive owners that he will be coming to do an inspection. Mr. Huhman said that he has had difficulty with beehive owners in Pickaway County and that he is considering dropping Pickaway County from his inspections. Commissioner Wippel advised Mr. Huhman to consider whether he wants to continue to be an inspector for Pickaway County. Mr. Huhman said that he would take it into consideration and get in touch with Angela Karr, Commissioners clerk, or April Dengler, County Administrator, once he makes his decision.

In the Matter of
Promissory Note for Pickaway County Engineer's Tractor & Mower purchases:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the Promissory Note for the Pickaway County Engineer's Tractor & Mower purchase in the amount of \$465,162.35 from Vinton County National Bank.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending December 22, 2022.

A total of \$260.00 was reported being collected as follows: \$100 in adoptions; \$60 in dog license; and \$100.00 in private donations.

One (1) stray dog was processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

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Gary K. Scherer, Commissioner
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Attest: April Dengler, Acting Clerk